Executive decision scorecard

Corporate helicopter charter — one-page brief for CEOs, owners and CFOs

Route, date, passengers:

#	Check	Yes / No / Unclear
1	Is there a clear business reason that road or scheduled flights cannot adequately serve?	☐ ☐ ☐
2	Does the complete door-to-door journey justify considering charter?	☐ ☐ ☐
3	Have suitable landing sites at both ends and required permissions been identified?	☐ ☐ ☐
4	Has the operator confirmed route feasibility and estimated flight time in writing?	☐ ☐ ☐
5	Have we checked its licence/air operator certificate with the regulator and requested insurance evidence?	☐ ☐ ☐
6	Has the operator accepted the passenger, baggage and weight requirements?	☐ ☐ ☐
7	Are cabin needs and single-versus-twin-engine questions resolved with the operator?	☐ ☐ ☐
8	Are weather decision points, ground fallback and buffer time agreed?	☐ ☐ ☐
9	Does the written total include or clearly identify all additional charges?	☐ ☐ ☐
10	Are cancellation, weather disruption and change terms understood in writing?	☐ ☐ ☐
11	Are approval, signing authority, traveller-data handling and duty-of-care ownership assigned?	☐ ☐ ☐

Before you approve: get every answer in writing from the operator. SkyMatch Group is an independent broker and concierge; it does not own or operate aircraft. Flight times are estimates.

Send your brief: skymatchgroup.com/quote